Please read the following, to determine eligibility, before submitting your application.

Donation Request Policy:

All requesting organizations must complete the Donation Request Application a minimum of four weeks prior to your event. Requestor must be a representative of an organization legally incorporated as a not-for-profit organization with the IRS with 501 (c) 3 status with a state, local, tribal or government agency. An organization may be granted a donation more than one time, however the Schauer Center's season runs September through June and you are limited to one request per season. The Schauer Arts Center retains the right to deny requests to any organization not meeting these requirements.

As we approach the end of our season each spring, we may not have performances available (to donate tickets to) for fundraisers in held in May, June & July. If you are requesting a donation for an event in early Autumn, we may need to hold your request until tickets for the next season become available in July. If the date of your fundraiser is prior to the announcement of our next season, it may be necessary to deny requests through no fault of the requestor, due to a lack of available donations.
Filling out this application does not guarantee that the Schauer will be able to fulfill your request.

Only donation requests for tickets, gift certificates or other promotional materials will be considered. Monetary requests will not be fulfilled.

The application may be submitted electronically to julie@schauercenter.org, or you may print a hard copy and mail to the Schauer Arts Center.
Mailing Address: 147 N Rural St, Hartford, WI 53027
Scan & Email to: julie@schauercenter.org

Donation Request Application

(Filling out form does not guarantee you will receive a donation….donations granted pending availability)

Name of your Organization: _____

Address: _____City/Zip _____

State Tax-Exempt ID # or FEIN : _____

Title of Event: _____

Purpose of this Event: _____

Event Date: _____Location: _____

How many people do you expect will be attending this event? _____

How will you be promoting your event? _____

Contact Name: _____ Phone:_____

Contact E-Mail (Required): _____

Name of person who will be picking up donation: _____

(Sorry, due to the high number of requests we receive & to maintain costs, we do not mail donations. If you'd like your donation mailed, please include a S.A.S.E. - minimum dimensions, 7" x 10" with $1.86 postage affixed.)

Date You Would Like to Pick-Up Donation: _____

Is this an annual event? ❒Yes ❒No

How will you use this donation? ❒Raffle Prize ❒Silent Auction ❒Part of Gift Basket
❒Other (please specify) _____

Demographic of attendees: ❒Families ❒Single Adult ❒Businesses ❒Children
❒Other (please specify) _____

_____*Please Do Not Write Below This Line*_____

❒Approved | ❒Declined
|
Item Donated: _____ | Reason: _____
|
Value: _____ | _____